# ACCESS NOW, INC. FINANCIAL STATEMENTS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

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# LEDERER, LEVINE & ASSOCIATES, LLC

CERTIFIED PUBLIC ACCOUNTANTS

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# INDEPENDENT AUDITOR'S REPORT

The Board of Directors Access Now, Inc.

We have audited the accompanying financial statements of Access Now, Inc. ("Access Now", the "Organization") which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Access Now, Inc. as of December 31, 2014 and 2013 and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Lederer, Levine & Associates, LLC

# ACCESS NOW, INC. STATEMENTS OF FINANCIAL POSITION AS OF DECEMBER 31, 2014 AND 2013

| ASSETS   |            | 2014                                   | _       | 2013                                   |
|--|------------|--|---------|--|
| M93E19   |            |  |         |  |
| Cash and cash equivalents (Notes B and H) Grants receivable, net (Notes B and C) Prepaid expenses Property and equipment (Notes B and D) | \$         | 342,096<br>258,590<br>13,280<br>55,073 | S       | 732,594<br>647,282<br>60,557<br>23,755 |
| Other assets (Note E)  |            | 12,133                                 | _       | 20,263                                 |
| TOTAL ASSETS   | \$ <u></u> | 681.172                                | \$      | 1,484,451                              |
| LIABILITIES  |            |  |         |  |
| Accounts payable and accrued expenses (Note J) Deferred revenue (Note F)   | s<br>      | 187, <b>6</b> 12<br>6,3 <b>9</b> 3     | \$      | 114,459<br>20,904                      |
| TOTAL LIABILITIES  |            | 194,005                                | _       | 135,363                                |
| COMMITMENTS AND CONTINGENCIES (Note J)   |            |  |         |  |
| NET ASSETS   |            |  |         |  |
| Unrestricted (deficit) (Note K) Temporarity restricted (Note I)  |            | (282,864)<br>770,031                   |         | 149,161<br>t,199,927                   |
| TOTAL NET ASSETS   |            | 487,167                                | <u></u> | 1,349,088                              |
| TOTAL LIABILITIES AND NET ASSETS   | \$         | 681,172                                | \$      | 1,484,451                              |

# ACCESS NOW, INC. STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

|   |                                 | 2014                      |  |                                | 2013                      |   |
|---|---------------------------------|---------------------------|--|--------------------------------|---------------------------|---|
|   | Unrestricted                    | Temporarily<br>Restricted | Total  | Unrestricted                   | Temporarily<br>Restricted | Total                                   |
| SUPPORT AND REVENUE   |                                 |                           |  |                                |                           |   |
| Contributions and grants (Notes B and C.) Swedish International Development Agency (Note H) Program income (Note B) In kind contributions (Notes B and G) | \$ 661,156<br>100,817<br>18,996 | \$ 125,000<br>1,171,361   | \$ 786,156<br>1,171,361<br>100,817<br>18,996 | \$ 753,208                     | \$ 1,239,899<br>781,813   | \$ 1,993,107<br>781,813                 |
| (Loss) or or eagh carrently conversions<br>Other income<br>Net assets released from restrictions  | 1,726,257                       | (1,726,257)               | 776  | 6,547                          | (1,011,997)               | 5.547                                   |
| TOTAL SUPPORT AND REVENUE   | 2.479.278                       | (429,896)                 | 2,049,382                                    | 1,771,752                      | 1,009,715                 | 2,781,467                               |
| EXPENSES  |                                 |                           |  |                                |                           |   |
| Program services<br>Management and general<br>Fundraising and development   | 2,264,806<br>506,855<br>139,842 |                           | 2,264,806<br>506,855<br>139,642              | 1,324,770<br>174,229<br>62,159 |                           | 1,32 <b>4</b> ,770<br>174,229<br>62,169 |
| TOTAL EXPENSES  | 2,911,303                       |                           | 2,911,303                                    | 1,581,158                      |                           | 1.561.158                               |
| Change in Net Assets  | (432,025)                       | (429.896)                 | (861,921)                                    | 210,594                        | 1,009,715                 | 1,220,309                               |
| Not Assets - Beginning of Year  | 149,161                         | 1,199,927                 | 1.349,088                                    | (61,433)                       | 190,212                   | 128,779                                 |
| Net Assets - End of Year  | \$ (282,864)                    | \$ 770,031                | \$ 487,167                                   | \$ 149,161                     | \$ 1,199,927              | \$ 1,349,088                            |

The accompanying notes are an integral part of these financial statements.

ACCESS NOW, INC. STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

|  |                     |                              | 2014                        |                         |                     |                              | 2013                              |            |                    |
|--|---------------------|------------------------------|-----------------------------|-------------------------|---------------------|------------------------------|-----------------------------------|------------|--------------------|
|  | Program<br>Services | Management<br>and<br>General | Fundraising and Development | Total                   | Program<br>Services | Management<br>and<br>General | Fundraising<br>and<br>Development | ا<br>مہ خا | Total              |
| Salaries<br>Payrolt taxes and employee beneāts | \$ 832,143<br>      | \$ 165,714<br>25,460         | \$ 98,320                   | \$ 1,096,177<br>169,739 | \$ 583,370          | \$ 55,248<br>10,204          | \$ 37.412                         | % l        | 676,030<br>124,962 |
| Total sataries and related costs               | 961,145             | 191,174                      | 113,597                     | 1,265.916               | 691,118             | 65,452                       | 44,322                            | 6.         | \$68,008           |
| Grants expense                                 | 60,881              |                              |                             | 60,681                  | 1,900               |                              |                                   |            | 1.900              |
| Program conference costs                       | 367,778             | 923                          | 13,021                      | 381,722                 | 27,307              |                              |                                   |            | 27,307             |
| Outside services                               | 51,851              | 3.382<br>74.706              |                             | 35,233<br>425,642       | 18,204              | 2.025                        | 1 COM                             | 5          | 20,229             |
| international staff and related expenses       | 375,590             | 6,935                        | 694                         | 383,209                 | 255,808             | 11.602                       |                                   |            | 267.410            |
| Computer and website (Note G)                  | 67,750              | 3,212                        |                             | 60,962                  | 21,175              | 4,432                        | 859                               | o o        | 28,466             |
| Protessional fees (Note G)                     | 20,725              | 84.685                       |                             | 105,410                 | 10,142              | 34,702                       | 1,904                             | 4          | 46,748             |
| Design expenses                                | 21,717              | 2,028                        |                             | 23,745                  | 9.916               | 916                          |                                   |            | 10,935             |
| Travel and travel support                      | 224.407             | 25,281                       | 10,852                      | 260,490                 | 163,773             | 8,160                        | 5,148                             | w          | 177,081            |
| Meetings and conference hosting                | 2.140               |                              |                             | 2,140                   | 5.013               |                              |                                   |            | 5,019              |
| Office supplies and expenses                   | 7,731               | 18,416                       | 147                         | 28,294                  | 10,350              | 8,610                        |                                   |            | 18,950             |
| Telecommunications                             | 14,641              | 16,710                       | 164                         | 31,515                  | 26,950              | 7,146                        | 155                               | ш          | 34,251             |
| Insurance                                      |                     | 6,122                        |                             | 6,122                   | 4,838               |                              |                                   |            | 4,888              |
| Printing                                       | 4,359               | 6,001                        | 143                         | 10,503                  | 3,533               | 201                          |                                   |            | 3734               |
| Postage  | 2,953               | 743                          | 117                         | 3,811                   | 940                 | 112                          | 144                               | 4          | 1,156              |
| Staff development                              | 11.323              | 7,908                        |                             | 19,231                  | 1,523               | 920                          |                                   |            | 2.173              |
| Web development (Note G)                       | 39,882              | 6,353                        | 160                         | 46.415                  | 10,763              |                              |                                   |            | 10,763             |
| Bank processing fees                           | 4,660               | 969'8                        | 787                         | 14,143                  | 870                 | 6,156                        | 523                               | <u>_</u>   | 7.559              |
| Translation fees                               | 1,158               | <del>2</del>                 |                             | 1.302                   | 2,399               |                              |                                   |            | 2.399              |
| Depreciation and amortization                  |                     | 18,792                       |                             | 18.752                  |                     | 11,233                       |                                   |            | 11,233             |
| Prevision for doubtful accounts                |                     | 17,588                       |                             | 17.585                  |                     |                              | ,                                 |            | 1                  |
| Fiscat sponsor fees                            |                     |                              |                             |                         |                     |                              | 7,200                             |            | DOZ.,              |
| Miscellaneous                                  | 3,209               | 7,021                        |                             | 10,230                  | 2,211               | 3.893                        |                                   | 1          | €.10¢              |
| TOTAL EXPENSES                                 | \$ 2.264,806        | \$ 506,855                   | \$ 139,642                  | \$ 2.911,303            | 5 1,324,770         | \$ 174.229                   | 5 62,159                          | ψ.         | 1.561,158          |

The accompanying notes are an integral part of these financial statements.

# ACCESS NOW, INC. STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

|   | _    | 2014             | -    | 2013        |
|---|------|------------------|------|-------------|
| CASH FLOWS FROM OPERATING ACTIVITIES:                         |      |                  |      |             |
| Change in net assets  | \$   | (861,921)        | \$   | 1,220,309   |
| Adjustments to reconcile change in net assets                 |      |                  |      |             |
| to net cash (used) provided by operating activities:          |      |                  |      |             |
| Depreciation and amortization Provision for doubtful accounts |      | 18,792<br>17,585 |      | 11,233      |
| Provision to doubtal accounts                                 |      | 11,363           |      |             |
| Changes in Assets and Liabilities:                            |      |                  |      |             |
| Decrease (increase) in assets:                                |      |                  |      |             |
| Grants receivable   |      | 371,107          |      | (474,531)   |
| Prepaid expenses Other assets                                 |      | 47,277           |      | (56,688)    |
| Other assets  |      | 8,130            |      | (13,763)    |
| Increase (decrease) in liabilities:                           |      |                  |      |             |
| Accounts payable and accrued expenses                         |      | 73,153           |      | 46,816      |
| Grants payable  |      |                  |      | (5,000)     |
| Deferred revenue  |      | (14,511)         | _    | 20,904      |
| Net Cash (Used) Provided by Operating Activities              | _    | (340,388)        | _    | 749,280     |
| CASH FLOWS FROM INVESTING ACTIVITIES:                         |      |                  |      |             |
| Property and equipment acquisitions                           |      | (60,110)         |      | (17,921)    |
|   | _    |                  | _    |             |
| Net Cash Used by Investing Activities                         | _    | (50,110)         | -    | (17,921)    |
| NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS          |      | (390,498)        |      | 731,359     |
|   |      |                  |      |             |
| Cash and cash equivalents - beginning of year                 |      | 732,594          | _    | 1,235       |
|   |      |                  |      |             |
| CASH AND CASH EQUIVALENTS - END OF YEAR                       | \$ _ | 342,096          | \$ _ | 732,594     |
|   |      |                  |      |             |
| Supplementary Disclosure of Cash Flow Information:            |      |                  |      |             |
| Cash paid during the year for interest                        | \$ _ | -0-              | \$   | -0 <b>-</b> |

The accompanying notes are an integral part of these financial statements.

# ACCESS NOW, INC. NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013

# Note A - Organization and Nature of Activities

Access Now, Inc. ("Access Now", the "Organization") is a global movement for digital freedom that focuses on public awareness projects intended to educate the general public around the world on matters of digital freedom, internet access and internet security rights.

Access Now, Inc. is a not-for-profit organization incorporated in the state of California and was granted exemption from income tax under Section 501(c)(4) of the Internal Revenue Code ("IRC") from the date of incorporation, July 31, 2009 up to December 31, 2013. Effective January 1, 2014, the Organization was granted tax exemption under Section 501(c)(3) of the IRC.

# Note B - Summary of Significant Accounting Policies

# Basis of Accounting

Access Now prepares its financial statements using the accrual basis of accounting. Access Now follows accounting principles generally accepted in the United States of America ("US GAAP") which include certain specialized requirements set forth in publications of the Financial Accounting Standards Board.

# Cash and Cash Equivalents

Access Now considers all highly liquid investments with a maturity of less than three months to be cash equivalents.

# Grants Receivable

Grants, which consist of unconditional promises to give, are recognized as revenue in the year received. Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at present value of their estimated future cash flows.

# Restricted Contributions

Contributions are recognized when the donor makes a promise to give to Access Now that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

## Conditional Contributions

Conditional promises to give are recognized when the conditions on which they depend are substantially met.

## **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### Fair Value Measurements

Fair value measurements are based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

# ACCESS NOW, INC. NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013 (Continued)

# Note B - Summary of Significant Accounting Policies (continued)

# Property and Equipment

Property and equipment are stated at cost, less accumulated depreciation and amortization. Depreciation and amortization is provided for in amounts sufficient to relate the cost of depreciable assets to operations over their estimated useful lives. Access Now capitalizes property and equipment with a useful life of two years or more and a cost of \$1,000 or more.

# Program Income

Represents registration fees at a conference presented by the Organization.

# In-Kind Contributions

Contributions of donated non-cash assets are recorded at their fair values in the period received. Contributions of services are recognized if the services (a) create or enhance non-financial assets or (b) require special skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donations

# Subsequent Events Evaluation by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statement through the date that the financial statements were available to be issued, which date is August 13, 2015.

# Accounting for Uncertainty in Income Taxes

Access Now's accounting policy is to record liabilities for uncertain tax positions when a liability is probable and estimable. Management is not aware of any violation of its tax status as an organization exempt from income taxes, nor of any exposure to unrelated business income tax. The Organization is no longer subject to examination by federal tax authorities for fiscal years prior to 2011.

## Reclassification

Certain line items in the December 31, 2013 financial statements have been reclassified to conform to the December 31, 2014 presentation.

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# Note C - Grants Receivable

Grants receivable consist of the following as of December 31;

Unconditional promises to be collected in:

| Less than one year                    | <u>2014</u><br>\$ 276,175 | 2013<br>S 412,630 |
|---------------------------------------|---------------------------|-------------------|
| One to five years                     |                           | 242.630           |
|                                       | 276,175                   | 655,260           |
| Less: allowance for doubtful accounts | <u>(17,585)</u>           |                   |
|                                       | 258,590                   | 655,260           |
| Less: present value discount          | 21.4 973.954              | <u>(7,978</u> )   |
|                                       | \$ <u>258,</u> 590        | \$ <u>647,282</u> |

# ACCESS NOW, INC. NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013 (Continued)

# Note D - Property and Equipment

| Property and equipment consist of the following as of D | December 31: |
|---|--------------|
|---|--------------|

|   | <u> 2014</u>    | 2013            |
|---|-----------------|-----------------|
| Equipment                                       | \$ 74,120       | \$ 63,299       |
| Website   | <u>43,689</u>   | 4.400           |
|   | 117,809         | 67,699          |
| Less: accumulated depreciation and amortization | <u>(62,736)</u> | <u>(43,944)</u> |
|   | S55,073         | \$23,755        |

# Note E - Other Assets

Other assets consist of the following as of December 31:

Security deposits \$ 12,133 \$ 20,263

# Note F - Deferred Revenue

Deferred income consists of payments received for the subsequent year's conference.

# Note G - In-Kind Contributions

The Organization received the following in-kind services and costs for the year ended December 31:

|                      | 2014             | 2013 |
|----------------------|------------------|------|
| Professional fees    | \$ 15,000        | \$   |
| Computer and website | 3,502            |      |
| Web development      | 494              |      |
|                      | \$ <u>18,996</u> | \$   |

## Note H – Concentrations of Credit Risk

- For the year ended December 31, 2014 approximately 59% and 21%, respectively, of Access Now's support and
  revenue was received from two contributors. For the year ended December 31, 2013 approximately 28% and 26%,
  respectively, of Access Now's support and revenue was received from two contributors.
- 2) Access Now maintains two bank accounts at a bank which is an institution insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per depositor. At December 31, 2014 and 2013, the uninsured cash balances amounted to \$88,981 and \$484,644, respectively. Management believes the credit risk related to these accounts to be minimal. The Organization maintains a foreign bank account with approximately \$12,000 which is not insured.

# Note I - Temporarily Restricted Net Assets

Temporarity restricted net assets consist of the following at December 31:

| Program restrictions          | \$                | \$ 286,995         |
|-------------------------------|-------------------|--------------------|
| Program and time restrictions | 527,401           | 427,672            |
| Time restrictions             | <u>242,630</u>    | <u>485,260</u>     |
|                               | \$ <u>770.031</u> | S <u>1,199,927</u> |

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# ACCESS NOW, INC. NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2014 AND 2013 (Continued)

# Note J - Commitments and Contingencies

1) Access Now's lease for office space in NYC, NY expired in February, 2014. Current rental payments are \$4,000 per month on a month to month basis. The Organization also leases offices in various other locations including Washington, DC, Tunisia and Belgium. Occupancy costs amounted to \$114,427 and \$66,811 for the years ended December 31, 2014 and 2013, respectively. Approximate future minimum annual rental commitments under non-cancelable rental lease obligations are as follows:

| For the years ended December 31, 2015 | \$<br>69,837 |
|---------------------------------------|--------------|
| 2016                                  | 70,313       |
| 2017                                  | 46,621       |

2) The Organization has a line of credit with a bank up to \$75,000 related to its credit card usage by various employees. At December 31, 2014 and 2013, approximately \$35,000 and \$17,000, respectively, was used. The line of credit balances are included in accounts and accrued expense payable on the statements of financial position.

# Note K - Unrestricted (Deficit)

Calendar year 2014 included the development of some new and expanded global programs which were primarily funded by temporarily restricted funds. The unrestricted deficit as at December 31, 2014 is a matter of timing and not program type, and was eliminated in early 2015. Access Now is actively focusing on analyzing costs, streamlining operations to improve efficiencies, and developing new and enhanced unrestricted revenue streams according to its funding strategy.